

NOVEMBER 2004



LOUDOUN WORKFORCE RESOURCE CENTER
 102 Heritage Way, N.E., Suite 200
 Leesburg, VA 20176
 (703) 777-0150 (OFFICE)

Hours of Operation:
 Monday-Friday 9:00am-4:30pm

3rd Wednesday of the month: 9:00am to 1:30pm



PARTNER CONTACTS

Department of Rehabilitative Services

Ms. Sarah McCarty (703) 771-4775
 Mr. Billy Smeltzer (703) 771-4775

The Endependence Center

Tonya Moseki tonyam@ecnv.org

Virginia Employment Commission

Ms. Judy Roberson (703) 803-0000

Deaf and Hard of Hearing

Ms. Joan Cassody
joancassdy@aol.com

Loudoun County Adult Education

Ms. Stella Shackelford
 (703) 771-6406

NOVA

Ms. BJ Beyer (703) 450-2551

OAR of Fairfax County

Mr. Eric Woods (703) 246-3081

Youth Workforce Program

Ms. Shea Jordan (703) 737-8585

Monday	Tuesday	Wednesday	Thursday	Friday
1	2 Meet the Employer, Northern VA Training Center 10:00 to 2:00	3 Meet the Employer, Wegman's 10:00 to 2:00	4 VEC Rep. 1:15-4:15pm	5
8	9 Job Club 10:00-11:30am Professional Resume Writing 9:00-1:00pm	10	11 WRC CLOSED	12 Resume Writing 101 9:30-1:30pm
15 Winning Interview Workshop 9:30-1:30pm	16 Job Club 10:00-11:30am	17 Center Closes at 1:30pm	18 VEC Rep. 1:15-4:15pm Interview Workshop 12:00-2:00pm Meet the Employer, UPS 10:00 to 1:00	19 Resume Writing 101 9:30-1:30pm
22	23 Job Club 10:00-11:30am	24 <div>Career S.T.E.P.S. Training November 22nd through the 24th</div>	25 WRC CLOSED	26 WRC CLOSED
27	28 Job Club 10:00-11:30am	29	30 VEC Rep. 1:15-4:15pm Meet the Employer, UPS 10:00 to 1:00	



The Loudoun County Workforce Resource Center is a *SkillSource* Affiliate.